

2006 Final Review Requirements

Master of Architecture Candidate

All of the following are due at the time of your Final Review:

Note: Students must have their work pinned up 30 minutes prior to the start of their Final Review.

1. Directed Study Journal Original Volumes (18 units) The Directed Study Journal Original Volumes will be reviewed by the committee, and will be placed in the Architecture Archive after the review. The Directed Study Journal is required to include:

- all research and analysis for your Directed Study
- site analysis – written and graphic
- program analysis – written and graphic
- concept inspiration and narrative
- concept sketches and photos of models
- design development sketches and photos of models
- material research and analysis
- readings and summary of “lessons learned”
- weekly goals and objectives from meetings with Directed Study Advisor
- Copies of Directed Study Journal Review Comments

2. Portfolio, Cover Letter, and Resume

- A copy of your Master’s Portfolio to show to prospective employers.
- A copy of your Cover Letter
- A copy of your Resume

3. Final Project Summary Paper

Final Project Summary Paper: is due 3 weeks prior to your Final Review date. Submit 6 copies to the Final Review Coordinator, room 200, 79 New Montgomery. Submit 2 copies to the Graduate Director of Architecture, 2300 Stockton Street.

Format of Final Project Summary Paper

- The Final Summary Paper is a design problem itself and must be created and executed with utmost care.
- Maximum 30 sheets, single sided, 8 ½ x 11” beautifully bound (binder, folder, hand made, etc.) The Graduate Architecture Department Director must approve any deviation to the format requirements in advance.
- Flawless spelling and grammar are required.

Final Project Summary Paper Must Include the Following:

- Table of contents
- Project Narrative and Concept Statement
- Personal Growth Statement – What were your original goals in this project? What did you achieve in pursuing this study? How were you challenged by it?
- Summary of research that impacted your design: precedents, site visits and analysis, “lessons learned” from readings, etc.
- Client/ User group profile (hypothetical or real) and summary of any interviews
- Spatial and Functional Program with areas/ square footages
- Site Plan with streets & names, property lines, any building footprints, scale and north arrow (pictures recommended keyed to site plan)
- Copies of all Floor plans, Elevations, Sections, and Perspectives/Renderings to describe your final project
- Photos of all Models (study models and final models)
- Timeline for Study – outline of the courses you took to complete the Directed Study and your degree.

4. Final Project Oral Presentation

Oral Presentation: Come prepared to give a professional oral presentation. It should consist of an overview of your research and design work.

Your presentation shall be **no** more than 30 minutes in duration.

- Organized and thoughtful presentation. Begin with broad project description, concept statements and/or site analysis / issues and describe the development of your ideas to the final presentation boards
- USE the work presented on the wall as props for your oral presentation. Point to examples in your work. Help your audience follow your presentation.
- Presentation cues on note cards are acceptable. Do not read your presentation.

5. Final Project Graphic Presentation

Department Director and Directed Study Advisor must approve deviations to this list in advance. All drawings must be mounted to boards.

Minimum Requirements for the Final Project Graphic Presentation include:

- Project Title Block (**do not** put your I.D. number here – put it on the BACK)
- Project Narrative and User Group Narrative
- Precedent Studies
- Conceptual Diagrams and inspiration/ gesture sketches
- Spatial Analysis diagrams and sketches
- Site and Context Analysis diagrams and impression sketches
- Spatial and Functional Program with areas/ square footages
- Site Plan with street names, sidewalks, property lines, set backs, all neighboring building footprints, contours, trees, dimensions, graphic scale and north arrow (photographs recommended keyed to site plan)

Final Project Graphic Presentation Continued

- Building Code Summary: Occupancy type(s), Construction Type, Exiting Diagram, Allowable Areas, Heights, etc.
- Floor plans all levels including roof – minimum scale 1/8" = 1'-0", dimensions, rooms labeled or identified with a legend, graphic scale and north arrow. First floor plan should be shown in context.
- An understanding of designing for Accessibility must be demonstrated in your floor plans.
- Structural Diagrams (column placement, grids, frames, bearing vs. non bearing walls, etc)
- Mechanical Diagrams: a plan diagram that shows an understanding of the primary mechanical systems, also show any duct work in dropped ceilings in section, show any natural daylighting, heating or cooling strategies you have employed in the design
- Elevations – minimum scale 1/8" = 1'-0", shown in site context
- Detail of Elevation (bay or facade area study) – minimum scale 1/2" = 1'-0", describing all materials (can be elevation or axonometric)
- Sections – cross and transverse -number as needed to fully describe project – minimum scale 1/8" = 1'-0"
- Wall Section (foundation to roof) of a critical area – minimum scale is 1" = 1'-0"
- One Building Section of critical public space – minimum scale 1" = 1'-0"
- Four Building Material Details of critical areas – minimum scale 1-1/2" = 1'-0"
- Two Details to illustrate understanding of Accessibility compliance (i.e. bathroom plan, handrail detail, etc.).
- Study, Process, and Massing Models used in your design process
- Presentation Model of Your project – minimum scale 1/8" = 1'-0"
- Two Exterior Perspectives in color
- Two Interior Perspectives in color

6. Final Project For Architecture Archive and Graduate School

- **For the Architecture Department:** Submit 1 copy of your Final Summary Paper with any corrections required from the Final Review as well as visuals (on a CD) of your Final Project and all presentation boards and models to be archived in the Architecture Archive. (no archive box needed for this submittal).
- **For the Graduate School:** Submit 1 copy of your Final Summary Paper with any corrections required from the Final Review as well as visuals (on a CD) of your Final Project and any prints to be archived in the AAU Library.
- **Archival Box for Graduate School:** It must be paper, not plastic. Your Final Project Visuals must fit inside. It may be purchased at Patrick's Office supply, on Mission at 2nd Street. It should be 9'x12' and cost generally runs \$13.00.

All materials submitted must be clearly labeled with your name, (student id number on the back of all works), date of Final Review and Major. If your materials are incomplete, you will not be granted your degree.