



Certificate of Completion

- Please complete this form, print & sign form and return to address listed above
Please note that Certificates of Completion can take up to two weeks to process.

1. STUDENT INFORMATION

Form with fields for Last Name, First Name, Student ID or SSN, Former Names, Date of Birth, Email Address, Street Address, City, State, Zip, Phone, Final Semester, Degree and Major.

2. FEE

of Certificate(s) of Completion: First five copies are free, \$10.00 for the sixth copy and \$2.00 each additional on same request

- Pay cash/check/charge card in person
Mail with check enclosed
Fax or mail with MasterCard/Visa number

Card Number Exp. Date Amount to Charge \$

Card Holder Name (Print) Card Holder Signature

3. METHOD OF DELIVERY

I will pick up my Certificate(s) of Completion at the Office of the Registrar
Please mail to the following address(es)

Send copies of my certifications to: Send copies of my certifications to:

Name Name

Address Address

4. STUDENT SIGNATURE

Signature Date