

Petition to Graduate

School of Interior Architecture & Design Mandatory Requirements

The purposes of the petition to graduate portfolio review is to discuss your future plans and help select the final classes that best suit your portfolio. As an Interior Architecture & Design major, you are expected to begin building your portfolio in your first semester. As you progress, you should constantly review, supplement and replace the work in your portfolio with work you accomplish that best demonstrates the variety of skills and creativity.

To obtain ***approval*** for your petition to graduate, you will need a portfolio review. Call **415-618-3553** to schedule an appointment with one of the directors of the department (Marlene Farrell, Ken Frieders, or Olga Zhovreboff). Sign up **early** as appointment slots are limited and fill up fast as deadlines approach. A delayed appointment may result in a delayed graduation date. Please have your STUDENT ID NUMBER ready.

You must bring the following to your petition to graduate appointment:

- Hand drafting (IAD 140 Construction Documents and/or IAD 240 Building Construction or a complete hand drafted project i.e. IAD 200 Design of the Built Environment A)
- CAD drafting (a drafted project from IAD 300, IAD 350 or a senior studio)
- Perspective drawing and renderings (parts of a complete project, drawings from IAD 241 Perspective or IAD 345 Color Rendering)
- Several materials palettes, several completed projects
- One project you love
- Sketchbook(s) or assembled loose sketches from several projects
- Model(s) or photos of model(s)
- Résumé
- Employer wish list—you will need to research design firms **PRIOR** to going to meet with the **director**. You should be able to tell your director why the firm is on your list and why you'd like to work there.
- Questions you have for the director regarding career, jobs, etc.
- Academic Advising report (obtained from advisor)

Online Students:

Send a **CD** with the items as described above to:

**Petition to Graduate
School of Interior Architecture & Design (IAD)
2300 Stockton St., 2nd floor
San Francisco, CA 94133.**

- Include your résumé and Academic Advising Report (obtained from your Advisor) and Student ID number.

IAD Director: Marlene Farrell, ASID, IIDA, CID

IAD Associate Online Director: Sharon Robertson (online reviews only)

IAD Associate Director: Ken Frieders, Architect

IAD Assistant Director: Olga Zhovreboff