

Mandatory Requirements | *Petition to Graduate*

School of Interior Architecture & Design

The purposes of the petition to graduate portfolio review is to discuss your future plans and help select the final classes that best suit your portfolio. As an Interior Architecture & Design Major, you are expected to begin building your portfolio in your first semester and constantly review, supplement and replace the work in your portfolio with your most recent work that best demonstrates the variety of skills and creativity you have developed.

To obtain *approval* of your petition to graduate, you will need a portfolio review. Call **415-618-3553** to schedule an appointment with one of the directors of the department (Marlene Farrell, Ken Frieders, or Olga Zhovreboff). Sign up **early** as appointment slots are limited and fill up fast. A delayed appointment may result in a delayed graduation date.

You must bring the following to your appointment:

- Hand drafting (IAD 140 Construction Documents and/or IAD 240 Building Construction or a complete hand drafted project i.e. IAD 200 Design of the Built Environment A)
- CAD drafting (a drafted project from IAD 300, IAD 350 or a senior studio)
- Perspective drawing and renderings (parts of a complete project, drawings from IAD 241 Perspective or IAD 345 Color Rendering)
- Several materials palettes, several completed projects
- One project you love
- Sketchbook(s) or assembled loose sketches from several projects
- Model(s) or photos of model(s)
- Résumé
- Employer wish list—**you will need to research design firms PRIOR to going to meet with the director**. You should be able to tell your director why the firm is on your list and why you'd like to work there.

Online Students: may conduct the review by phone or webcast.
Call **415-618-3553** or e-mail IAD@academyart.edu to make arrangements.

- Send a CD with the items as described above to:
Petition to Graduate
School of Interior Architecture & Design (IAD)
2300 Stockton St., 2nd floor
San Francisco, CA 94133.
- E-mail your résumé and Academic Advising Report (obtained from your Advisor) to:
IAD@academyart.edu
Note: The subject line must include: Petition to Graduate; your full name and student ID number.

IAD Director, Marlene Farrell
IAD Associate Director, Ken Frieders
IAD Assistant Director, Olga Zhovreboff