

Mandatory Requirements | *Petition to Graduate*

School of Illustration

The purpose of the petition to graduate portfolio review is to discuss your future plans and help select the final classes that best suit your portfolio. As an Illustration Major, you are expected to begin building your portfolio in your first semester and constantly review, supplement and replace the work in your portfolio with your most recent work that best demonstrates the variety of skills and creativity you have developed.

To obtain *approval* of your petition to graduate, you will need a portfolio review. Call **415-618-3680** for an appointment. Sign up early as appointment slots are limited. A delayed appointment may result in a delayed graduation date.

Be prepared to answer the following question in the interview:
If I see you two years post graduation, what will you be doing?

You must bring the following to your appointment:

- Academic Advising Report – obtained from your advisor
- A copy of your résumé listing your address, e-mail address, phone number and website
- A business card
- A sample of your personalized stationary
- Portfolio: Include 10 examples of final pieces (minimum of 6)

Note: Please exclude figure drawing assignments.

Format: Simple matted or well shot printouts

- You will also need to provide the director with a CD that includes all of the items listed above

CD Format: PDF preferred. TIFF or Jpeg also acceptable.

- _All files must be in the same format.
- _Set the resolution to 150 dpi.
- _Burn your files to a Mac-readable CD
- _Label the CD with a sharpie pen with your full name & e-mail address
(Do not adhere paper CD labels)

Online Students: may conduct the review by phone or webcast.

Call **415-618-3680** or e-mail dsanti@academyart.edu to make arrangements.

- Send a CD as describe above to:
Petition to Graduate
School of Illustration
540 Powell St., San Francisco, CA 94105.
- E-mail your résumé and Academic Advising Report (obtained from your Advisor) to:
cpyle@academyart.edu
The subject line must include: Petition to Graduate & your full name.

~Chuck Pyle~