

Mandatory Requirements | *Petition to Graduate*

School of Motion Picture & Television

The purpose of the petition to graduate review is to discuss your future plans and help select the final classes. As a MPT student, you are expected to begin building your demo reel in your first semester and constantly review, supplement and replace the work on your demo reel with your most recent work that best demonstrates the variety of skills and creativity you have developed.

To obtain *approval* of your petition to graduate, you will need a portfolio review. The dates for portfolio days will be posted in the department. Online students should call 415-618-6448 for an appointment. Sign up early as appointment slots are limited. A delayed appointment may result in a delayed graduation date.

You must bring the following to your appointment:

- A copy of your résumé listing your address, e-mail address, phone number and website
 - A business card
 - A sample of your personalized stationary & branding
 - Academic Advising Report – obtained from your advisor
 - Demo Reel
- Format:** DVD with conceptually designed packaging. The DVD should include your résumé.
Note: Screenwriters may submit writing samples on a CD. The CD should include your résumé.
Website: If you have a website, include jpegs of the web pages on the DVD or CD.

Online Students: may conduct the review by phone or webcast.
Call **415-618-6448** or e-mail cengel@academyart.edu to make arrangements.

- Send a DVD as describe above to:
Petition to Graduate
School of Motion Pictures & Television
466 Townsend St.
San Francisco, CA 94107
- E-mail your résumé and Academic Advising Report (obtained from your Advisor) to:
cengel@academyart.edu The subject line must include: Petition to Graduate & your full name.

~School of Motion Pictures & Television~